



Congressman Thomas Massie

Fourth District of Kentucky

Congressional Internship  
Program – District Office

# Congressional Internship Program – District Office

## “The Details”

**Who:** Any student enrolled in either college or graduate school and is at least 18 years of age or older, is eligible to apply. While preference is given to constituents of Kentucky’s Fourth District, all candidates that submit completed applications will be considered. Successful candidates must possess notable academic and extracurricular achievements, leadership potential and a strong writing ability. Applicants must exhibit a pleasant office demeanor and the ability to multi-task in a fast-paced atmosphere.

**What:** A paid internship in Congressman Thomas Massie’s District Office for students who are interested in gaining hands-on experience in a Congressional office learning about issues that are important to Kentucky and the United States.

**When:** Internships are available for the Spring, Summer, and Fall semesters. Internships in the district require a minimum of eight hours per week.

**Where:** District offices in Crescent Springs, Ashland and La Grange.

**Why:** The Congressional Internship Program is designed to provide students with a first-hand experience in the inner workings of a Congressional office that cannot be replicated in a classroom environment. The program will provide eager and motivated students with a solid foundation upon which they can explore their career options. Academic credit can be applied upon discussion with the Internship Coordinator and respective School Administrator.

**How:** The completed application and coordinating materials should be submitted via email at [Massie.intership@mail.house.gov](mailto:Massie.intership@mail.house.gov) or mailed to The Honorable Thomas Massie, Attn: Congressional Internship Coordinator, 541 Buttermilk Pike, Suite 208, Crescent Springs, KY 41017.

After review, finalists may be asked to interview. There are a limited number of intern positions available at any given time. Interns will be selected on the basis of academic merit as well as the level of interest in the governmental process.



**Congressman Thomas Massie  
Fourth District of Kentucky  
Congressional Internship Program Application**

NAME \_\_\_\_\_  
(Last) (First) (MI)

Permanent Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone: Daytime ( ) \_\_\_\_\_ Evening ( ) \_\_\_\_\_

Email Address: \_\_\_\_\_

Parents Names: \_\_\_\_\_

Parents Telephone: Daytime ( ) \_\_\_\_ - \_\_\_\_ Evening ( ) \_\_\_\_ - \_\_\_\_

Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**EDUCATION**

High School: \_\_\_\_\_

City/State of High School: \_\_\_\_\_

Date of Graduation: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Unweighted GPA (out of 4.0): \_\_\_\_\_ Weighted GPA (if applicable): \_\_\_\_\_

Undergraduate Institution: \_\_\_\_\_

City/State of College/University: \_\_\_\_\_

Major: \_\_\_\_\_ Minor (if applicable): \_\_\_\_\_

Current Status: ( ) Freshman ( ) Sophomore ( ) Junior ( ) Senior

Current GPA: \_\_\_\_\_ Expected Date of Graduation: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Will your internship be applied toward any degree requirements or class credit? \_\_\_\_\_

Graduate Institution(s): \_\_\_\_\_

Degree: \_\_\_\_\_ Expected Date of Graduation: \_\_\_/\_\_\_/\_\_\_ Current GPA: \_\_\_\_\_

## INTERNSHIP

### Session:

Which internship session are you currently applying for?

Spring    Summer    Fall

### Availability:

My internship can begin on \_\_\_/\_\_\_/\_\_\_ and must end by \_\_\_/\_\_\_/\_\_\_

### Preferred Location:

**\*\*You may indicate more than one. Please list in order of preference\*\***

Fort Mitchell – Main District Office

Ashland Field Office

La Grange Field Office

Have you applied for an internship with any other Congressman or Senator?  Yes  No

If so, whom? \_\_\_\_\_

## REFERENCES

Please list four references below.

Name: \_\_\_\_\_ Relation to you: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Relation to you: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: \_\_\_\_\_

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Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: \_\_\_\_\_

## ADDITIONAL REQUIREMENTS

- 1) A current resume
- 2) A cover letter explaining your interest in an internship with the Office of Congressman Thomas Massie

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In accordance with the Rules of the House of Representatives, please review the following and sign below:

*Interns should be made aware of the implications that their activities have for the Member in whose office they work and shall conduct themselves in a manner which reflects credibility on the House.*

By signing below, you agree to these provisions.

Signature \_\_\_\_\_ Date \_\_\_\_\_

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**Please complete the application and submit it with the coordinating materials according to one of the methods below.**

**Via Email:** [Massie.internship@mail.house.gov](mailto:Massie.internship@mail.house.gov)

**Via Mail:**

The Honorable Thomas Massie  
Attn: Congressional Internship Coordinator  
541 Buttermilk Pike, Suite 208  
Crescent Springs, KY 41017

**Incomplete application packets WILL NOT BE ACCEPTED**